

Meeting of the

HEALTH SCRUTINY SUB-COMMITTEE


Thursday, 29 June 2017 at 6.30 p.m.

SUPPLEMENTAL AGENDA

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3.1 HEALTH SCRUTINY SUB-COMMITTEE TERMS OF REFERENCE, QUORUM, MEMBERSHIP AND DATES OF MEETINGS	84 - 91	

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Agenda Item 3.1

<p>Non-Executive Report of the:</p> <p>Health Scrutiny Sub-Committee</p> <p>29th JUNE 2016</p>	 <p>TOWER HAMLETS</p>
<p>Report of: Matthew Mannion, Committee Services Manager</p>	<p>Classification: Unrestricted</p>
<p>HEALTH SCRUTINY Sub-Committee TERMS OF REFERENCE, QUORUM, MEMBERSHIP AND DATES OF MEETINGS</p>	

<p>Originating Officer(s)</p>	<p>Farhana Zia Democratic Services</p>
<p>Wards affected</p>	<p>All wards</p>

1. **SUMMARY**

- 1.1 This report sets out the Terms of Reference, Quorum, Membership and Dates of meetings of the Health Scrutiny Sub-Committee for the Municipal Year 2017/18 for the information of members of the Committee.

2. **RECOMMENDATION**

- 2.1 That the Health Scrutiny Sub-Committee agrees to note its Terms of Reference, Quorum, Membership and Dates of future meetings as set out in Appendices 1, 2 and 3 to this report.

3. **REASONS FOR THE DECISIONS**

- 3.1 This report is for information of the Committee and no specific decisions are required.

4. **ALTERNATIVE OPTIONS**

- 4.1 Not applicable to reports for noting.

5. **DETAILS OF THE REPORT**

- 5.1 At the Annual General Meeting of the full Council held on 17th May 2017, the Authority approved the review of proportionality, establishment of the Committees and Panels of the Council and appointment of Members thereto.

- 5.2 At the first meeting of the Overview and Scrutiny Committee held on 21st June 2017 the Committee noted the proportionality and establishment of the Health Scrutiny Sub-Committee and approved the appointment of co-opted members thereto.
- 5.3 It is traditional that following the Annual General Meeting of the Council at the start of the Municipal Year, at which various committees are established, that those committees note their Terms of Reference, Quorum and Membership for the forthcoming Municipal Year. These are set out in Appendix 1 and 2 to the report respectively.
- 5.4 The Committee's meetings for the remainder of the year, as agreed at the Annual General Meeting of the Council on 17th May 2017 as set out in Appendix 3 to this report.
- 5.5 In accordance with the programme of meetings for principal meetings, meetings are scheduled to take place at 6.30pm, except where the meeting falls within the month of Ramadan which will be at 5.30 pm.

6. COMMENTS OF THE CHIEF FINANCE OFFICER

- 6.1 Matters brought before the Committee under its terms of reference during the year will include comments on the financial implications of decisions provided by the Chief Finance Officer. There are no specific comments arising from the recommendations in this report.

7. LEGAL COMMENTS

- 7.1 The terms of reference provided for the Panel to note are in line with Section 3.3.6 in Part 3 of the Council's Constitution.

8. ONE TOWER HAMLETS CONSIDERATIONS

- 8.1 When drawing up the schedule of dates, consideration was given to avoiding schools holiday dates and known dates of religious holidays and other important dates where at all possible.

9. BEST VALUE (BV) IMPLICATIONS

- 9.1 There are no specific Best Value implications arising from this noting report.

10. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

- 10.1 There are no specific sustainability implications arising from this noting report.

11. RISK MANAGEMENT IMPLICATIONS

- 11.1 There are no specific risk management implications arising from this noting report.

12. CRIME AND DISORDER REDUCTION IMPLICATIONS

- 12.1 There are no specific crime and disorder implications arising from this report.

Linked Reports, Appendices and Background Documents

Linked Report

- None

13. APPENDICES

Appendix 1 – Health Scrutiny Sub-Committee Terms of Reference
Appendix 2 – Appointments to Committee
Appendix 3 – Dates of Meeting

Officer contact details for documents:

If not supplied
Name and telephone number of holder
Farhana Zia
Democratic Services
020 7364 0842

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APPENDIX 1

HEALTH SCRUTINY SUB-COMMITTEE

1. Establishment

- 1.1 The Council's Constitution states that the Annual Council Meeting will establish "such other Committees/Sub-Committees as it considers appropriate to deal with matters which are neither Executive Functions nor reserved to the Council".
- 1.2 The Constitution refers to the establishment of "a standing Sub-Committee to discharge the Council's functions under the Health and Social Care Act 2001 to be known as the Health Scrutiny Sub-Committee". The reference to the Health and Social Care Act 2001 is out of date and this should be taken as a reference to the National Health Service Act 2006 and the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013.
- 1.3 At the Annual General Meeting of the Council, held on 17th May 2017 the nominations were received the Municipal Year 2017/18 with a membership numbering 6, and an allocation of places in accordance with overall proportionality requirements as follows: 3 Majority Group Members (Labour), 3 Minority Group Members - 1 Independent Group, 1 People's Alliance of Tower Hamlets and 1 Conservative member.

2. Terms of Reference and Quorum

- 2.1 The Health Scrutiny Sub-Committee will undertake the Council's functions under the National Health Service Act 2006 and associated Regulations and consider matters relating to the local health service as provided by the NHS and other bodies including the Council:
 - (a) To review and scrutinise matters relating to the health service within the Council's area and make reports and recommendations in accordance with any regulations made thereunder;
 - (b) To respond to consultation exercises undertaken by an NHS body; and
 - (c) To question appropriate officers of local NHS bodies in relation to the policies adopted and the provision of the services.
- 2.2 The quorum will be 3 voting members.
- 2.3 The Health Scrutiny Sub-Committee will meet at least four times a year.

3. Reports

- 3.1 The Sub-Committee will report to full Council, Cabinet or the appropriate Cabinet member and make recommendations, as appropriate. All reports and/or recommendations of Scrutiny Sub-Committees shall first be considered by the Overview and Scrutiny Committee before being reported to full Council, Cabinet or the appropriate Cabinet member, as appropriate.

4. Proceedings of Scrutiny Sub-Committees

- 4.1 The Overview and Scrutiny Committee and its Scrutiny Sub-Committees will generally meet in public and conduct their proceedings in accordance with the Procedure Rules in Part 4 of the Constitution.

LONDON BOROUGH OF TOWER HAMLETS

SCRUTINY COMMITTEE MEMBERSHIPS 2017-2018

NOMINATIONS SUBMITTED TO THE ANNUAL COUNCIL MEETING ON 17th MAY 2017

HEALTH SCRUTINY SUB-COMMITTEE (Nominations for information - Panel to be appointed by Overview & Scrutiny Committee) (Six members of the Council)				
<i>Labour Group (3)</i>	<i>Independent Group (1)</i>	<i>Conservative Group (1)</i>	<i>Peoples Alliance of Tower Hamlets (1)</i>	<i>Ungrouped (0)</i>
Cllr Clare Harrison Cllr Shiria Khatun Cllr Dave Chesterton Substitutes:- <i>Cllr Rajib Ahmed</i> <i>Cllr Denise Jones</i> <i>Cllr Candida Ronald</i>	Cllr Muhammad Ansar Mustaquim Substitutes:- <i>Cllr Mahbub Alam</i> <i>Cllr Md Maium Miah</i>	Cllr Peter Golds Substitutes:- <i>Cllr Andrew Wood</i>	Cllr Abdul Asad Substitutes:- <i>Cllr Shafi Ahmed</i>	N/A
Co-opted Members:- To be appointed by the Overview and Scrutiny Committee as required <i>David Burbidge -Healthwatch Tower Hamlets</i> <i>Tim Oliver - Healthwatch Tower Hamlets</i>				

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APPENDIX 3
SCHEDULE OF DATES 2017/18
HEALTH SCRUTINY SUB-COMMITTEE

9th October 2017

8th January 2018

5th March 2018

Notes

1. The Panel, by custom has met at 6.30pm in accordance with the Calendar of Meetings agreed by the full Council AGM.
2. It may be necessary to convene additional meetings of the Sub-Committee should urgent business arise. Officers will keep the position under review and consult with the Chair and other Members as appropriate.

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